

“শেখ হাসিনার উদ্যোগ, ঘরে ঘরে বিদ্যুৎ”



## Comilla Palli Bidyut Samity-4 Laksam , Comilla

### Request for Expression of Interest [EOI]

For Selection of Local Electrical Consultant of the Comilla Palli Bidyut Samity-4 Invites Expression of Interest [EOI] from Electrical consulting firms (National) for 3 years Retainer consultancy services at comilla PBS-4 areas.

1.	Ministry/Division	Ministry of Power, Energy & Mineral Resources/Power Division.
2.	Agency	Comilla Palli Bidyut Samity-4
3.	Name of Procuring Entity	General Manager, Comilla Palli Bidyut Samity-4
4.	Procuring Entity District	Comilla, Bangladesh.
5.	Expression of Interest for selection of	Consulting firm for Survey, Design, Staking & Construction Supervision etc. of the PBS.
6.	EOI Ref. No. & Date	Memo no: 27.12.1972.576.30.34.16.987, Date: 18.04.2016
<b>KEY INFORMATION</b>		
7.	Procurement Sub-Method	QCBS
<b>FUNDING INFORMATION</b>		
8.	Budget and Source of Funds	Own Fund of PBS
9.	Development Partner (if applicable)	Not applicable.
<b>PARTICULAR INFORMATION</b>		
10.	Project/Programme Name (if applicable)	Retainer consultancy services of Comilla PBS-4 areas.
11.	EOI Closing & Opening Time & Date	Closing : Date- 05.05.2016, Time-12:00 PM. (BST) Opening: Date-05.05.2016, Time-12:30 PM. (BST)
<b>INFORMATION FOR APPLICANT</b>		
12.	Brief description of the project	Comilla Palli Bidyut Samity-4 service area consists of Laksam, Monohargonj and Nangalkot thanas of Comilla district. The objective of the PBS is to provide electric power and energy to each village located within its geographical/service area for irrigation pumping, food processing, cottage industries and other small or big industries, commercial centers, health and social services and family dwellings. This objective is to be achieved through the Area Coverage Rural Electrification (ACRE) concept by constructing, operating and maintaining lines up to 33 KV, extending lines from existing distribution system. Each potential consumer within the PBS service area may become a member of the PBS, the membership being obtained by application and payment of nominal subscription fee Providing electric power and energy to its consumer- members at the lowest cost possible consistent with sound economy and good management is a prime prerequisite of the PBS.
13.	Scope of services	The scope of the consultancy services are: 1) Field investigation, load data collection, Design of distribution system and Review of Master Plan. 2) Design, Staking and Supervision of new lines and Sub-Stations, PDB/other taken over lines and Sub-station and preparation of bill of materials of these. 3) Preparation of work plan for taken over line. 4) Updating key map, Detail map and As-Built Single line operational diagram. 5) Maintenance, planning and design 6) Preparation of As-Built Staking sheet and close out documents for lines & sub-stations, 7) Preparation of study Report (System Loss, sectionalizing, power factor, voltage drop and any other study.) 8) Study of sub-station expansion/Extension/Renovation and preparation of layout, foundation etc. 9) System Analysis and improvement of it. 10) Others as Required.

14.	Experience, Resources & Delivery Capacity Required	1. The Consulting Firms should have at least 5 years experience in Electrical Consulting services of distribution system and have a full competent of staff that will be capable of doing the work.		
		2. The firm must have financial capability to handle the services of the similar activities and turn over of similar activities are at least 10 lacs in last 05 (five) years.		
		3. Comilla Palli Bidyut Samity-4 now invites expression of Interest (EOI) from eligible Consulting firm/Consortium (National) for PBS to indicate their interests in providing the services. Interested consulting firms must provide following information:		
		Main Heading	Sub-Heading Weight Factor	
		A) Brochures submitted by the applicants summing their facilities and areas of expertise	a) Organizational Capability	1) Age of the firm 2) Size of the firm 3) Key Man power
			b) Logistic Support Capability	1) Office and Establishment size 2) Computers 3) Field Transports
		B) Deceptions of similar assignment	a) Experience of the firm in similar and other works	1) Major works completed in last 5 years 2) Electrical Transmission/ Distribution System / Electrical works completed in last 5
		C) Experience in similar operating condition	a) Present work load of the firm	1) Electrical Transmission / Distribution Consultancy Services 2) Other Consultancy Services
		D) Availability of appropriate experience and professional qualifications among applicant's staff and resources to carry out the assignment.	a) Professional qualification and experiences of the firm principal.	Qualification & Experience of Managing Director / Chair person / Team Leader on Electrical Transmission / Distribution System/ Electrical works
			b) Professional qualifications and experience of employees & other associates of the firm	1) Graduate Electrical Engineer i) Above 5years Experience ii) Below 5years experience 2) Other Graduate Engineer i) Above 5years Experience ii) Below 5 years experience 3) Diploma Engineer (Any Technology) i) Above 5years Experience ii) Below 5 years experience
E) Administrative strength and financial capability	a) Administrative strength	No. of Board Directors/ Organ gram. Income tax up-to date, Trade license.VAT Reg. TIN No. etc.		
	b) Financial Capability	Average Amount Turn over last 5 years.		
4) Interested firm may participate individually or in JVCA (Joint Venture Consortium or Association) and submit only one proposal under the PBS.				
15.	Other detail	The Expression of interest (EOI) must be submitted in Three sets (one original set and one set of photo copy) in hard copy on or before the specified date & time to the office of undersigned, and be clearly marked "Request for expressions of Interest" (EOI) mentioning the name of the PBS. The proposals (applications) will be opened on 05.05..2016 at 12:30 PM (BST) in presence of the representatives of the EOI applicant (if any). Short Listing will be made in accordance with the "Public Procurement Regulation (PPR)-2008". Interested consulting firms may obtain further information regarding the Assignment from the address stated below during 9.00 AM to 5.00 PM on Saturday To Wednesday and 9.00AM to 2.00 PM on Thursday.		
<b>PROCURING ENTITY DETAILS</b>				
16.	Name of official inviting Expression of Interest	A S M Giasuddin		
	Designation of Official Inviting Expressions of Interest	General Manager		
	Address of Official Inviting Expressions of Interest	Comilla Palli Bidyut Samity-4, Laksam, Comilla		
	Contact details of Official Inviting Expressions of Interest	Phone : 08032-51278, Mobile No : 01769402173, E-mail: <a href="mailto:comillapbs4@gmail.com">comillapbs4@gmail.com</a>		
The procuring entity reserves the right to accept or reject any or all EOI without assigning any reason whatsoever.				

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General Manager  
Comilla Palli Bidyut Samity-4